

Hello families interested in Growing Tree 2024 Summer Sessions and our next Fall School Year 2024-2025! You will notice changes in this year's registration application. We hope this will help streamline our placement and scheduling process.

If you do not need to make any changes to your current schedule for June and July Sessions 2024 check the box to keep it the same and skip that part of registration.

For ALL **Fall 2024** registration please fill out the Fall registration section as completely as possible.

Please note tuition increase begins: June 1, 2024.

If you are a currently enrolled family, you are guaranteed placement for the next academic year. You can ensure your child's placement by submitting the registration form within the priority week in February, as specified on the registration form. We can almost always accommodate everyone's preferences during this initial registration period. Please note that the registration form must be submitted and deposit received within the specified time frames to guarantee your child's placement.

To ensure a positive social experience for all children, we try to place them in age-appropriate and gender-mixed friend groups that provide consistency. This is why we request your child's age, gender, and your preferred schedule on the application to help us with this process. Additionally, we welcome any brief notes that you would like to share with us that can assist us in this process. After receiving the necessary information, we organize classrooms and groups accordingly.

Thank you for entrusting us with your child's care and first educational experience . We look forward to welcoming you to our Growing Tree community.

# GROWING TREE PRESCHOOL

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## REGISTRATION APPLICATION FOR SUMMER 2024 & 2024-2025 SCHOOL YEAR

Summer Session 1 & 2 June 4, 2024 – July 31

SCHOOL YEAR: August 15, 2024 – May 31, 2025

(GROWING TREE PRESCHOOL IS CLOSED AUGUST 1-14)

For currently enrolled families the applications will be accepted from February 26th to March 1st.  
Priority enrollment for enrolled families and any new siblings will end on March 1st.

Families who are on the waiting list for the current school year will be contacted during the week of March 4th and will be offered any open enrollment spaces. Previously graduated families may also register during the week of March 4th.

Confirmations for the above enrollments will be sent during the week of March 11th.

For new families, open enrollment applications will be accepted from March 11th to March 22nd and will be confirmed during the week of March 25th.

To determine the most appropriate schedule for your child's registration application, please arrange a tour or conference with our director. Please note that the classroom spaces will be confirmed based on the registration choices on the form and may not be transferable to alternate schedules.

Please note: To complete your child's registration, a nonrefundable registration fee of \$100.00 per family is due with this form. (There is no registration fee for graduating TK and Pre-K students attending June or July camp only)

Once classes are full you may use this same form as our waiting list with a nonrefundable fee of \$50.00. If requested days become available and you choose to not enroll, you will no longer be kept on the current school year waiting list.

Please register carefully - for all Fall students, one full month of Fall tuition for the number of days reserved on this registration form is due upon confirmation of your space. It is refundable with a cancellation notice before June 1, 2024. After that it is non-refundable. This Fall deposit will be applied to your September tuition. Your ½ month August tuition will be billed July 15 and is due August 1. A Supply fee of \$400.00 per student is billed annually in August in addition to all tuition fees.

\* Registration and tuition deposits are non-refundable for all Public TK and kindergarten-eligible children.

If a change to decrease your registered schedule(s) is requested before October 1, 2024, there will be a change fee of \$100.00 per child.

All other monthly schedule changes after October 1 must be made with 30 days paid notice once the session starts.

Parent Initials \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ Please check here if you DO NOT wish to be listed in the school directory

Child's Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Child's Gender: \_\_\_\_\_ Child's Allergies: \_\_\_\_\_

Home Address: \_\_\_\_\_

Primary Parent Name \_\_\_\_\_ Mom/Dad (circle)

Primary Cell Number: \_\_\_\_\_ Primary Email Address: \_\_\_\_\_

Alternate Parent Name: \_\_\_\_\_ Mom/Dad (circle)

Alternate Cell Number: \_\_\_\_\_ Alternate Email Address \_\_\_\_\_

## CLASSROOM PLACEMENT GUIDE

Age Group:	Child's birth date
_____ Growing Tree T-K	4.0 by June 2 ( must choose schedule B or C)
_____ Pre-Kindergarten	3.5 by Sept. 2
_____ Preschool	2.5 by Sept. 2
_____ Two's Class	24 months by Sept. 2
_____ Tot's Class	18 months by Sept. 2

### SCHEDULE OPTIONS:

Choice A: Morning Program: 8:30-12:00

Choice B: Partial Day 9:00-3:00

Choice C: Full-Day Program 8:00-5:00

Please let us know if you have any special needs or requests for placement—we will do our best to accommodate:

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### SUMMER SESSION 2024 1 & 2:

Please review the options below according to your enrollment status for the June and July 2024 sessions.

**Continuing Families:** June \_\_\_\_\_ July \_\_\_\_\_

If you wish to keep your currently enrolled schedule the same for June and/or July, please check the box and skip the information below related to June and/or July enrollment. Please note that new tuition charges will begin on June 1.

**New Families:** \_\_\_\_\_ **Summer Session 2024**

If you are enrolling for the first time starting in June or July 2024, please check the box. Please note that all children must be 2.5 years old by June 1 to be eligible for summer placement as space is available only. We will confirm your summer enrollment by May 1st.

CHILD'S NAME: \_\_\_\_\_

FOR EACH SESSION CHECKED, CIRCLE WHICH SCHEDULE CHOICE (A, B, or C) AND NOTE FIRST AND SECOND CHOICE OF DAYS FOR EACH PROGRAM SESSION YOU ARE ENROLLING:

Please note that all three-day combinations must include either a Monday or a Friday. Similarly, all four-day combinations must include a Friday. Families who have Monday in their schedule throughout the year will receive a credit of either \$50, \$75, or \$100 on their May statement. This credit is compensation for extra Monday holidays, based on your enrollment for the full school year under schedule A, B, or C

**SUMMER SESSIONS 2024:**

\_\_\_\_\_ Check here for a Schedule Change or New **JUNE 2024 Schedule:** June 4- 28<sup>th</sup> (No School June 19th)

**CIRCLE: SCHEDULE: A B C      First Choice of Days: M T W Th F    Second Choice of Days: M T W Th F**

\_\_\_\_\_ Check here for a Schedule Change or New **JULY 2024 Schedule:** July 1-31<sup>st</sup> (No school July 4 & 5)

**CIRCLE: SCHEDULE: A B C      First Choice of Days: M T W Th F    Second Choice of Days: M T W Th F**

**FALL REGISTRATION 2024-2025:**

\_\_\_\_\_ Check here for **FALL 2024/25** August 15, 2024 - May 31, 2025

**CIRCLE: SCHEDULE: A B C      First Choice of Days: M T W Th F    Second Choice of Days: M T W Th F**

**Parent Initials** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FEES FOR THE 2024 SUMMER JUNE/JULY AND 2024/25 SCHOOL YEAR:**

**(June 1 2024-May 31 2025)**

**Parents must initial next to the number of days, then circle the tuition amount they are selecting, then circle the session applicable**

**Monthly Tuition 18M – 2.0 (TOTS)**

Minimum 2 days per week

Schedule	A	B	C	Session (please circle)
5 days _____	\$1150	/ 1690	/ 2300	<b>June/July/Fall</b>
4 days _____	\$945	/ 1380	/ 1880	<b>June/July/Fall</b>
3 days _____	\$735	/ 1050	/ 1460	<b>June/July/Fall</b>
2 days _____	\$520	/ 720	/ 1040	<b>June/July/Fall</b>

**Monthly Tuition 2.0-3.5 (TWO'S, PRESCHOOL)**

Minimum 2 days per week

Schedule	A	B	C	Session (Please circle)
5 days _____	\$1080	/ 1610	/ 2175	<b>June/July/Fall</b>
4 days _____	\$880	/ 1320	/ 1800	<b>June/July/Fall</b>
3 days _____	\$685	/ 1025	/ 1380	<b>June/July/Fall</b>
2 days _____	\$485	/ 710	/ 980	<b>June/July/Fall</b>

**Monthly Tuition 3.5-4.0 (PRE-K, TK)**

Pre K and TK minimum 3 days per week – T K Schedule B C only

Schedule	A	B	C	Session (please circle)
5 days _____	\$1000	/ 1550	/ 2100	<b>June/July/Fall</b>
4 days _____	\$840	/ 1260	/ 1740	<b>June/July/Fall</b>
3 days _____	\$655	/ 960	/ 1330	<b>June/July/Fall</b>
2 days _____	\$440	/ 640	/ 890	<b>June/July/Fall</b>

**Please initial, sign, and return all four pages of this application.**

**Please note the following information about Growing Tree, a comprehensive learning environment for children between the ages of 18 months and five years.**

- The California Community Care Licensing agency has the right to interview children and review all records at any time.**
- Parents will receive a written notice 30 days in advance if the current rates were to change.**
- Tuition is due on the first of each month and is considered late after the tenth.**
- Families are required to provide nut-free snacks and lunches.**
- A Supply fee of \$400.00 per student is billed annually with August Tuition.**
- Growing Tree may ask a family to remove their child from the school if the child is not able to interact appropriately with the other children, or if the family is disruptive to the workings of the school.**
- Refunds are only provided for any prepaid monthly tuition to families who are asked to leave the school before the end of the month.**
- All parents must visit/review the parent handbook on the Growing Tree website, which includes any updated addendum, policy, protocol, family activities, and school calendar before enrollment.**

**Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**Growing Tree Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**REGISTRATION AND ENROLLMENT FEE REVIEW:**

**\$100.00 PER FAMILY IS DUE WITH THIS APPLICATION FOR ALL FALL REGISTRATIONS (non-refundable)**

**“or”**

**IF WAIT LISTED \$50.00 FEE PER FAMILY (non-refundable).**

**A ONE MONTHS TUITION WILL BE DUE UPON THE CONFIRMATION OF YOUR SCHEDULE. THIS WILL BE APPLIED TO YOUR SEPT 2024 TUITION. (This is non-refundable for any pre k TK school age)**

**\$400.00 SUPPLY FEE PER STUDENT DUE AUGUST 1 (non-refundable)**

**\$100.00 schedule change fee after registration and before October 1 (30 day notice after Oct 1)**